Notification on Senate Decisions on Academic Deficiency, Back-Papers, and on Maximum Durations of Programs

20 July, 2015

The Senate in its meeting held on 6 June 2015 has taken the following policy decisions which are being **implemented with immediate effect for all students.**

1. At the end of each academic year (say, year XXXX), the academic performance of every student for that particular year will be considered, and all those students who **could not pass at least fifty percent of the total credits the student had registered for** in that academic year (year XXXX), the performance of all these students will be considered to be **academically deficient for the academic year XXXX.**

2. If the performance of a student is deemed to be academically deficient for the academic year XXXX, the student will be required to register afresh for all the courses (or their equivalents) which he/she had failed in the year XXXX and do these courses afresh, the student will not be allowed to clear these courses through back paper examinations.
   - Ordinarily, the student will register for these back-log courses during the academic year XXXX+1 in the respective semester.
   - Besides these back-log courses, such a student is allowed to register for as many courses which he/she would have registered for in the academic year XXXX+1 had his/her performance not been academically deficient for the year XXXX, subject to **(a) satisfaction of prerequisites (as defined by the respective department), (b) time table constraints not being violated, and (c) permissible maximum number of credits for a semester not being exceeded.**
   - If a back-log course is an elective course, the student may register for an equivalent (as determined by the Department) elective course.

3. The courses which a student has failed in an academic year XXXX can be cleared through back-paper examinations **provided the performance of the student was not deemed to have been academically deficient for the year XXXX.**

4. In a calendar year, back paper examinations will take place only once, the schedule of back-paper examinations will be announced by the Exam Cell.

5. A student can appear in the back paper examination opportunities at most three times to pass a particular course. A student who is not able to pass a course in the given number of opportunities will have to register for the course afresh in the semester in which the course is on offer.

6. In one year, a student can appear in at most **four theory back-paper examinations and in at most three laboratory back-paper examinations.**

7. Weightages for the purpose of awarding grades on back-paper examination:
   for theory papers: the weightage of the back-paper examination shall be 80% and rest 20% for mid–sem, quiz, assignment, attendance etc. all put together, which the student had already earned while doing the course during the regular semester. Also, that the students who clear the subject through a back paper examination, the fact shall be mentioned on the transcript.
   For Lab examinations: 50% weightage will be given to back-paper examination and rest 50% for the lab work done by the student for the lab course during the regular semester.

8. In respect of M.Tech.-Ph.D. Integrated Programme, the enrolled students shall be evaluated at the end of their 2nd year of the M.Tech. Programme for fitness for continuing into the Ph.D. Programme. In case of not being found fit, the student shall be allowed to exit from the M.Tech.-Ph.D. Programme with only M.Tech. Degree being awarded, after completing the requirement of the research credits.

9. Maximum duration allowed to complete for various programmes shall be as under:

S.No.	Programme Name	Programme Duration	Maximum Duration allowable for completion #
1.	B.Tech., IT, ECE	4 years	7 years
2.	M.Tech.	2 years	3 years
3.	M.Tech. Integrated	5 years	8 years
4.	B.Tech. & M.Tech. Dual Degree Programme	5 years	8 years
5.	M.Tech.-Ph.D.	5 years	7 years
6.	Ph.D. after M.Tech. *	5 years	6 years
7.	Ph.D. after M.Sc. *	5 years	7 years

*Ph.D.-Minimum residency period for M.Tech. students doing Ph.D. shall be two years while those pursuing Ph.D. after B.Tech./M.Sc. shall be three years. Stipend to scholars is tenable only up to four years from the date of initial registration.

Additional one year relaxation shall be allowable to candidates belonging to SC/ST/PH categories.

10. The convener of the concerned Departmental Under Graduate Committee (DUGC) for undergraduate students and the convener of the concerned Departmental Post Graduate Committee (DPGC) for post graduate and Ph.D. students shall advice students whose performance was found academically deficient and also clarify any queries on the above.

(Somenath Biswas)
Director and Chairman, Senate

CC: 1. All Students, All Faculty (by e-mail),
    2. All Deans, All Heads of Departments,
    3. Faculty In-charge, Exam Cell, Faculty In-charge, PhD Cell, AR(E)
    4. Secretary, Senate.