

Indian Institute of Information Technology, Allahabad

Minutes of 12th SUGC meeting

Venue: Exam Cell, IITA

Date and Time: November 24, 2016 at 4:00PM

The 12th meeting of SUGC was held on 24/11/2016 in Exam Cell at 4:00 PM. The following members were present:

1. Dr. BS Sanjeev – Chairman
2. Mr. Ranjeet Banerjee – Acting Secretary
3. Dr. Krishna Misra – Member
4. Dr. Manish Kumar – Member
5. Dr. Manish Goswami – Member
6. Dr. Shailendra Kumar – Invitee
7. Dr. Amit Prabhakar – Invitee
8. Mr. Sarthak Sharma (IIT2014160) – Student observer
9. Mr. Omar Hassan (IIT2013010) – Invitee

The issues discussed and the resolutions made were as follows:

1. Confirming minutes of the previous meeting

Minutes of the 11th meeting were confirmed.

2. Proposal of changes in the course curricula in Applied Science Department (AS Dept)

The proposed changes by the Applied Science Department were agreed for recommendation to the Senate. However the Department was asked to submit:

- a. a comparison of the current and the proposed in a tabular form listing all details as required in the Curriculum Brochure (through circulation among the members of the SUGC), and
- b. curriculum, along with the syllabi, for the Semesters 7-10 for the Dual Degree BME course by January 2017.

3. Syllabi of new courses in Department of ECE (ECE Dept)

The syllabi submitted in the format as asked in the last SUGC meeting were accepted. Further, the Department was asked to submit (through circulation) the ECE courses (only) whose pre-requisites were revised in the last meeting to be submitted to Senate for approval.

4. New/modified courses in Department of IT (IT Dept)

The following resolutions were made after lengthy discussion:

- a. The SUGC resolved that the courses, when approved through circulation, shall be presented in Senate.
- b. SUGC concurred with the Department's request to replace the core course, *Philosophy of Science* (IPHS820C), with an elective from Humanities basket. The Department explained that having an elective basket would be more reasonable as it adds to the variety at the same time enabling the guest faculty to be more agreeable to take courses for a single section rather than for multiple sections (as would be required for core subjects).
- c. The Department proposed IPHS820E, a course same in title and content as IPHS820C, shall be an elective from such a basket (subject to availability of faculty). The Department informed

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that a few more electives from Humanities shall be added to the proposed basket shortly. The members agreed with the Department's point of view.

- d. It was resolved that the Departments may have the flexibility of shuffling approved electives across semesters. However, the prerequisites cannot be altered in the process without approval from Senate.

5. Proposal for changes in the course curriculum of B. Tech. (IT/ECE)-MBA (MS Dept)

Subsequent to discussion the resolutions made were as follows:

- a. SUGC opined that in the case of the Dual Degree students, the summer projects associated with the UG component may be done in such a way that at least one of the guides must be from the concerned PG department of the student. However, it was resolved that the issue requires wider inputs from the faculty. Hence, the DUGCs were requested to look into the issue to arrive at consensus.
- b. The Department was requested to constitute its DUGC as the Dual Degree B.Tech-PG courses are addressed by SUGC which requires its representation.

6. Consider the application of Mr. Omar Hassan (IIT2013010) of giving the possible Back - Examinations as End-semester examination (Student Observers)

After discussing with Mr. Omar, it was resolved that he may approach Chairman (Senate) through HoD (IT) for provisional permission to give the exam(s).

7. Regarding students with short attendance (SUGC Chairperson)

It was resolved that:

- a. All the DUGCs shall forward to SUGC the list of students with attendance shortage. SUGC shall forward the same to the Senate for information.
- b. The SUGC shall recommend implementing the attendance policy as was announced at the beginning of the semester.

8. Any other issue with the permission of the chair

a. Summer internship proposed by Prof. US Tiwary (IT Dept)

Convenor, DUGC (IT), explained to the members the summer internship proposal of Prof. US Tiwary for external students. Members resolved that:

- Details of the current practice may be obtained
- These details shall be forwarded to all the Departments for feedback
- Based on the feedback, a proposal may be prepared for submission.

No documents were submitted during the meeting regarding the proposal.

b. Digitization of records (SUGC Chairperson)

The members agreed with the proposal that the records of the students and alumni, along with the results, should be digitized. The twin purposes of digitization being to physically secure records while being able to access information efficiently. Members also agreed that it would be very useful to make the same available online. However, the conditions and guidelines for the same may be worked out later by a competent authority. All the Departments were requested to obtain feedback regarding the same at the earliest.

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9. Agenda items to be placed in the Senate on behalf of SUGC (SUGC Chairperson)

The following agenda items, including recommendations and resolutions, shall be placed in the forthcoming Senate for consideration/deliberation/approval:

SUGC Meeting #	Agenda #
10 th SUGC	2, 4, 6, 7
11 th SUGC	3, 4, 8, 9, 10, 11, 12, 13.i
12 th SUGC	2, 4, 7



Acting Secretary (SUGC)



Chairperson (SUGC)